



# City of NAPOLEON, OHIO

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NAPOLEON, OHIO 43545-0151  
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DATE: June 7, 2006

TO: ✓ Chad Lulfs and Tom Zimmerman, City Engineer Dept.  
Dr. Jon A. Bisher, City Manager  
David Grahn, Law Director  
Jeff Marihugh, Operations Superintendent

FROM: Gregory J. Heath, Finance Director *GJH*

SUBJECT: Sidewalk – Insurance Claim and Notification of Sidewalk Condition

Please be informed, on or about June 1, 2006, the City received a Claim for Insurance from a Ms. Lenora Satchell who fell on a sidewalk and suffered injury and broken glasses back on April 22, 2006. According to her report (Please See Copy Attached) the location was on the East Side of Oakwood Avenue, between the Law Office of Hanna, Fisher and Rosebrook and the Flower Shop of Kircher's Flowers, close to the tree just South of the manhole. Her Claim has been forwarded to Gallagher Bassett Services (BORMA Property and Casualty) for processing.

This action puts the City on Notice of a Sidewalk Condition at this location. As a function of sending the claim information to Gallagher Bassett Services, I took some digital photos for their use in evaluating the claim.

NOTE: I have attached five (5) of the eleven (11) pictures I took. If you need or want the additional photos please let me know. (See Attached Copies)

I am notifying you of this situation for action (if any) that may be needed on the sidewalk to correct any potential hazards.

Attachments

Report Of Citizen Accident/Incident Form

Name of Injured Citizen: LENDORA P L Satchell 1882 Oakwood

Age: 62 Sex: F P.O. Box 774  
Napoleon, OH 43545-077  
PH- 419-599-1275

Date of Incident/Accident: 4-22-06 Time: 1:30 P.M. Location of Incident/Accident: in front of John Hanna offices

Description of Incident: I was just walking up town & I tripped and fell. I was walking up oakwood & from the man hole cover it's was the 7th block of cement up. on the left hand side it inclines slightly.

Nature of Injury & Part of Body Involved: scraped face, left shoulder + right knee, back right hip plus it jarred me quite a bit.

Was any First Aid Provided at the Scene of the Incident/Accident? Yes  No

By Whom? Other I did call the police + made a report + later went to Henry's ER.

- Names and Addresses of Witnesses to Incident:
1. A post man saw it but I don't know who he was
  - 2.
  - 3.
  - 4.

I have completed this report and it is correct to the best of my knowledge.

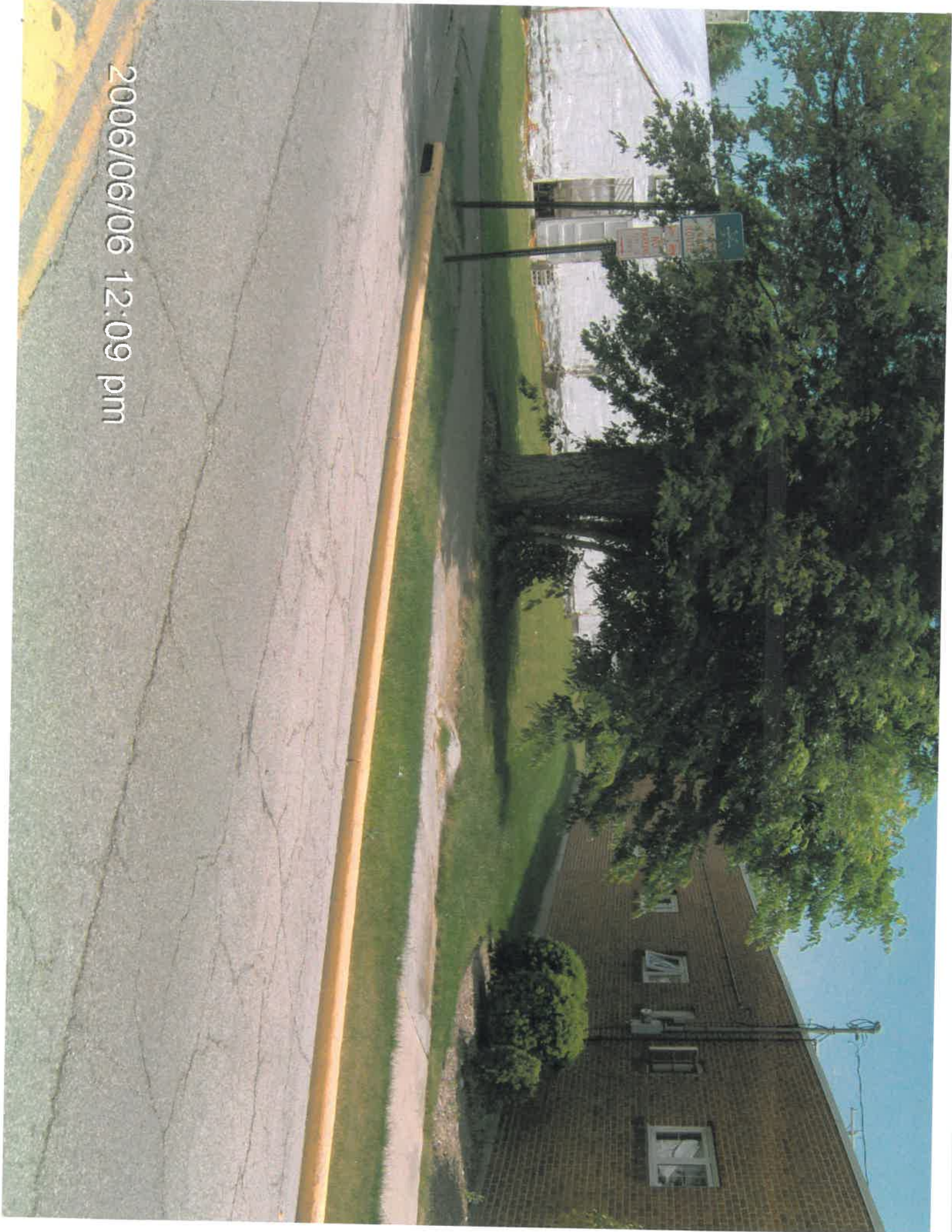
X Lendora Satchell  
Signature of person completing this report

I have read this report and it is correct to the best of my knowledge.

X Lendora Satchell  
Citizen's Signature

The officer name was officer Carroll  
I'm also going to send you a copy of my hospital report.

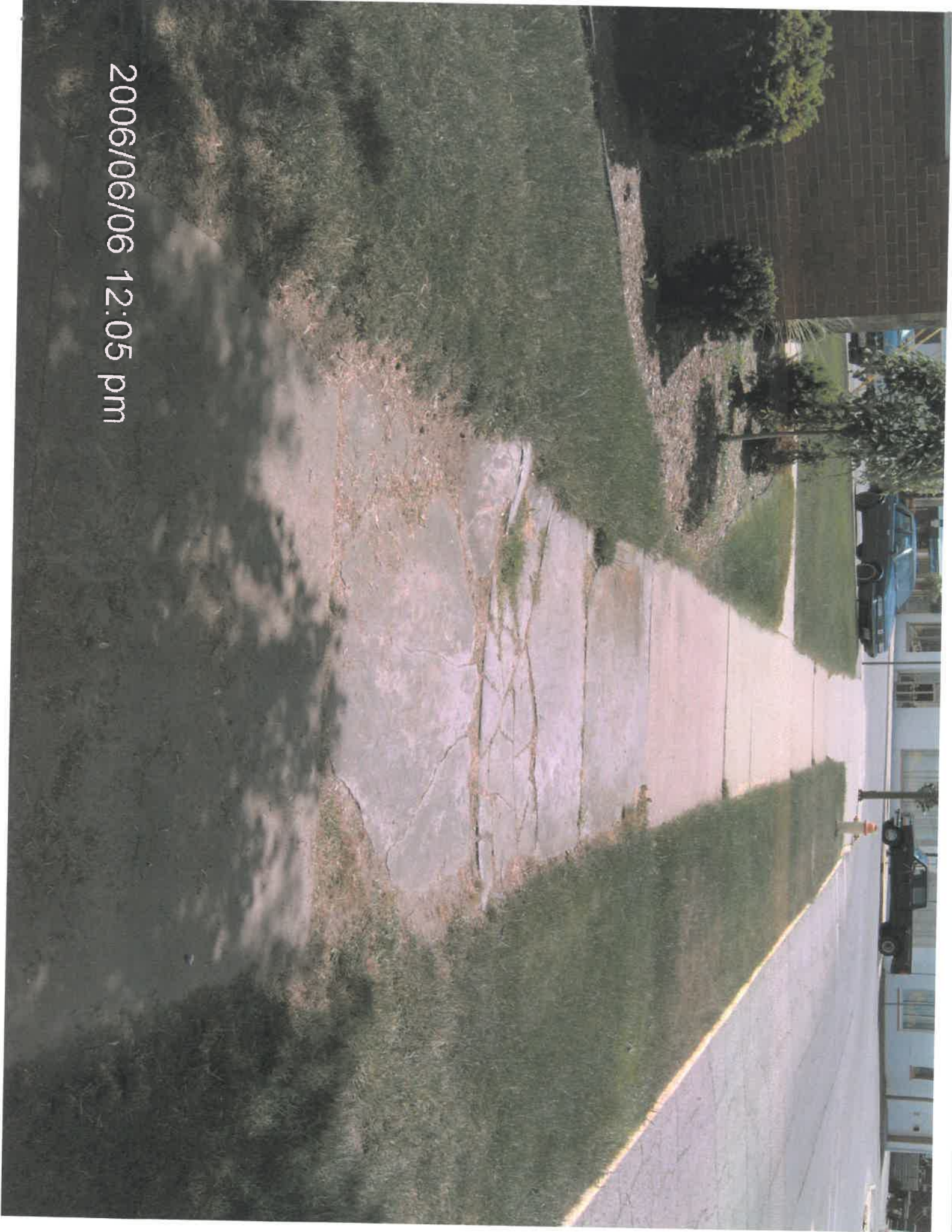




2006/06/06 12:09 pm

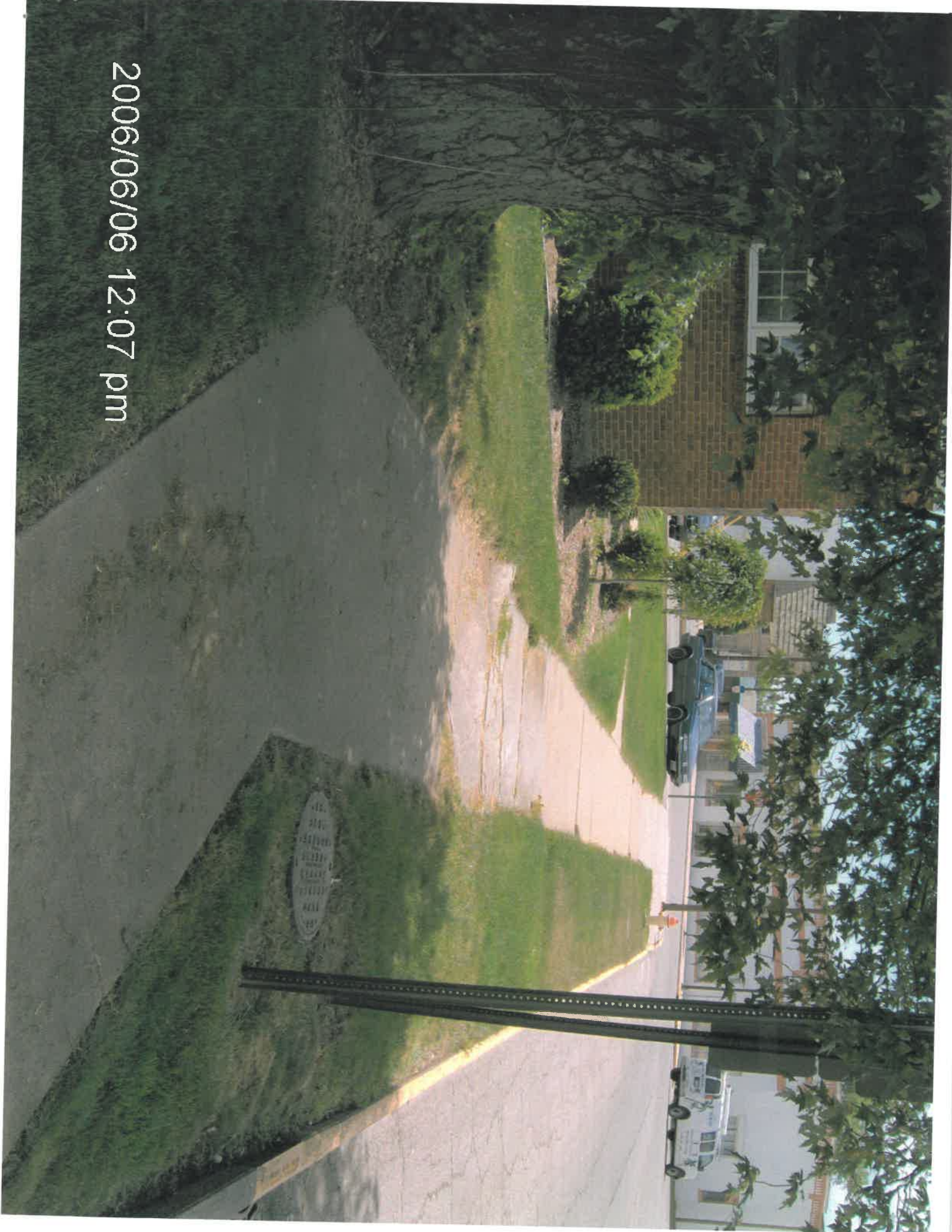


2006/06/06 12:05 pm



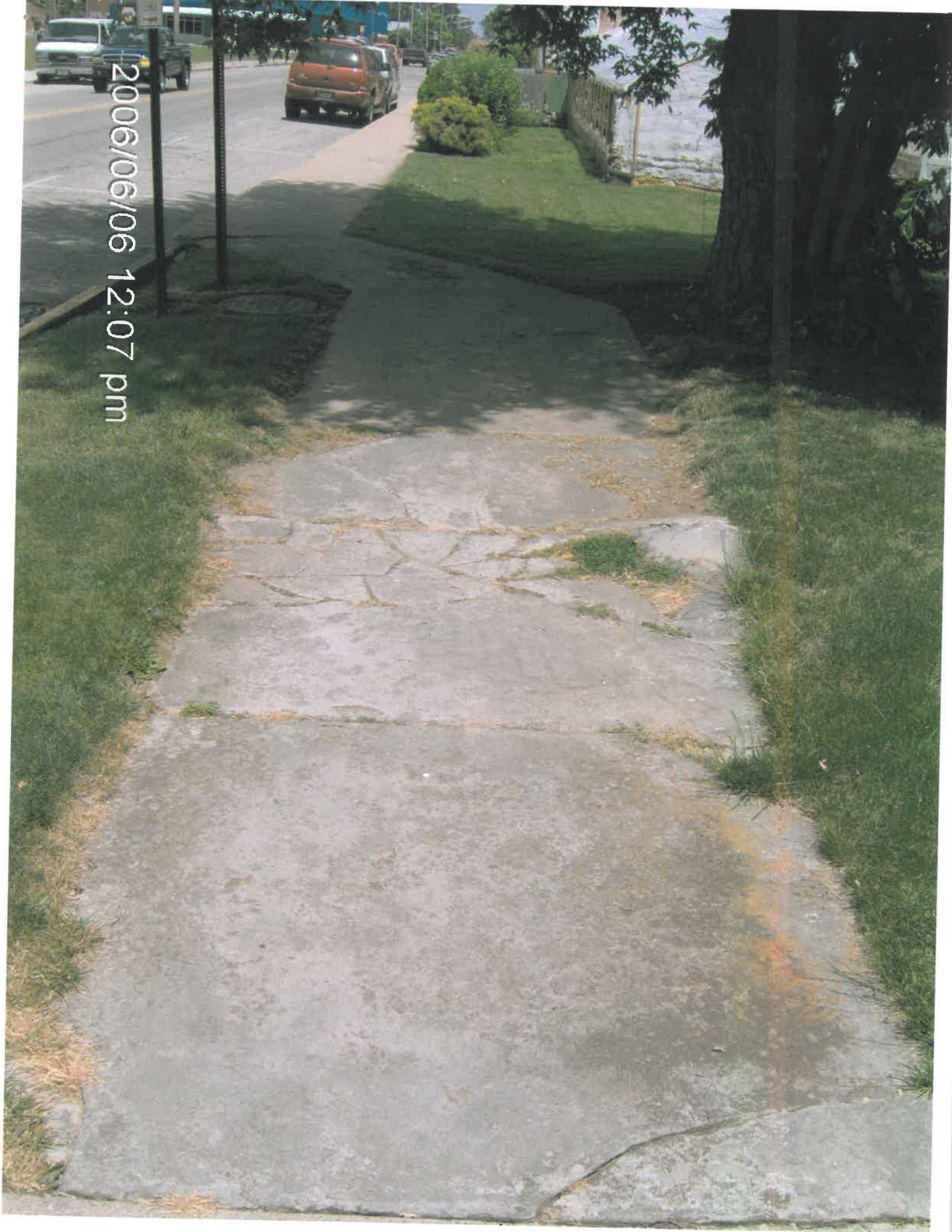


2006/06/06 12:07 pm

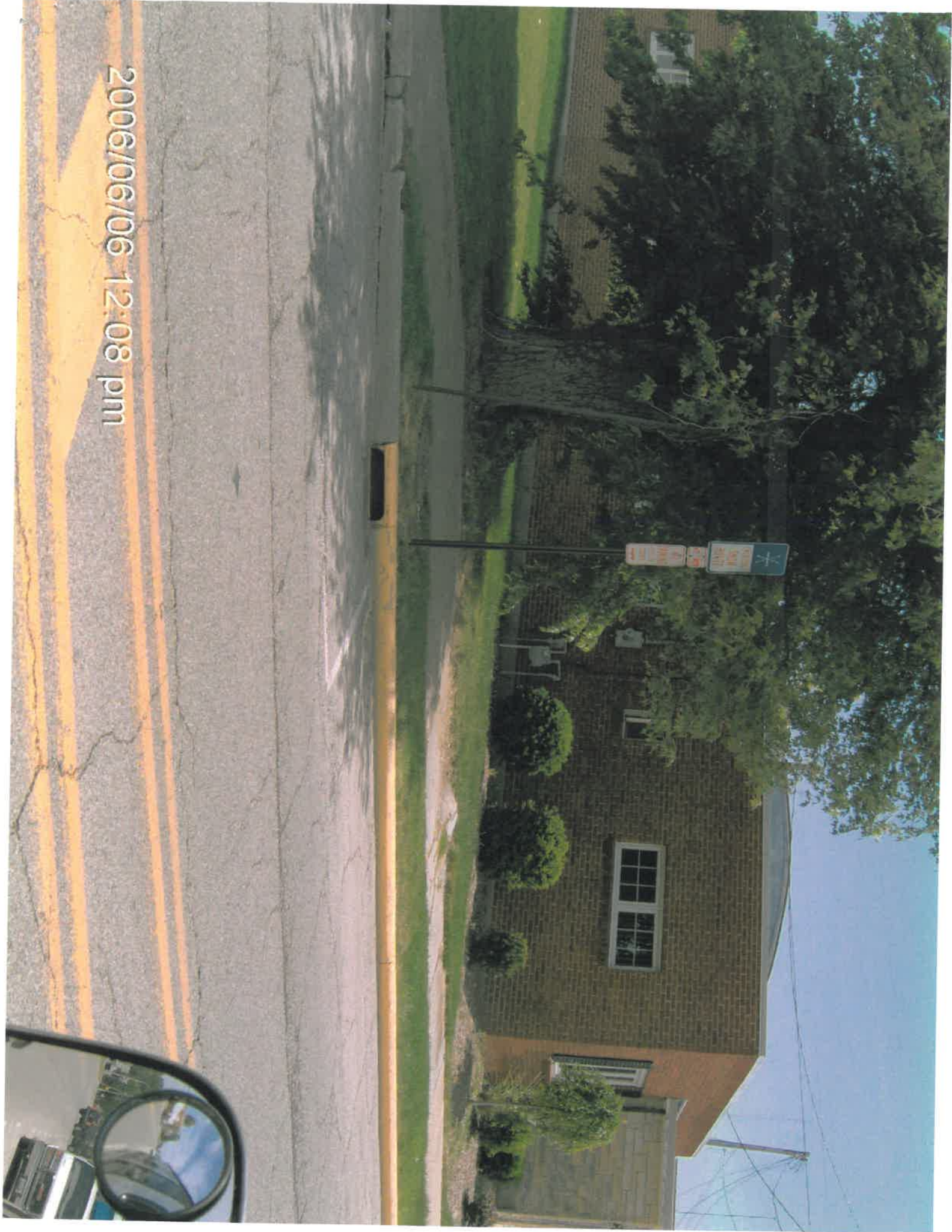




2006/06/06 12:07 pm







2006/06/06 12:08 pm

